



Special Olympics Area Management

Area Athlete Leadership (ALPS) Coordinator Position Description

JOB TITLE: Area ALPs Coordinator

PURPOSE: To promote the understanding of Athlete Leadership and identify potential athletes and volunteers to work toward participating in meaningful roles within Special Olympics and transition into athlete leadership training.

JOB DUTIES:

- Help recruit county ALPS coordinators for the county management teams
- Help identify athletes in each county that have leadership potential.
- Help identify volunteers who would make good mentors, and facilitators and trainers
- Attend and fully participate in Area meetings
- Assist with conducting the Orientation to Athlete leadership in county and area programs
- Provide on-going feedback to county coordinators and management team members as to what athletes may be potential leaders for the county
- Ensure health, safety and risk management guidelines are disseminated during all relevant training sessions. (General Orientation and Protective Behaviors)
- Host a booth/table at Area Games, Fairs, and events that would attract potential athletes
- Work ALPs booth at state competitions

TIME REQUIREMENTS: Year round. *Will vary depending on size of Area*

QUALIFICATIONS:

The volunteer must:

- 1) Have good organizational and communications skills
- 2) Have experience and knowledge of working with people; especially athletes
- 3) Have good management and supervision skills
- 4) Experience with Special Olympics preferred (a certified Special Olympics coach, official, or Games Director is preferred).
- 5) Willing to attend training to enhance the understanding of Athlete Leadership (WEbEx type training)
- 6) Attend one Governance Workshop
- 7) Possibility of working as a recorded at the Athlete Congress.

EVALUATION: Quarterly Reports, Number of athletes recruited into the program, number of County ALPs Coordinators recruited, number of booths/tables hosted, trainings attend.

STATUS: Stipend position; time requirements based on needs of assignment. No Benefits.
Stipend paid quarterly upon receipt of written report and evaluations by consumers and supervisor(s)

SUPERVISED BY: Special Olympics Florida Sr. VP Programs and Director of Recruitment